

**Ribble Valley Jazz And Blues Limited**

**Year Ended**

**31 August 2017**

**FINANCIAL STATEMENTS**

**and**

**TRUSTEES' ANNUAL REPORT**

Prepared by:

DSM Chartered Accounts  
The Station House  
Station Road  
Whalley  
BB7 9RT

# **Ribble Valley Jazz And Blues Limited**

## **Contents of the Financial Statements - Year ended 31 August 2017**

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**Ribble Valley Jazz And Blues Limited is a Registered Charity and a Company Limited by Guarantee**

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**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2017**  
**Legal and Administrative Information**

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Company Registration No. 7325147  
and  
Registered Charity No. 1138083

**Trustees and Council of Management**

|                                 |  |
|---------------------------------|--|
| Sue Bradley                     | (Appointed 23rd April 2014)                              |
| Alfred Cerezo (Board Secretary) | (Appointed 16th August 2010) (Retired 4th December 2017) |
| Matt Collinge                   | (Appointed 2nd January 2011) (Retired 11th October 2017) |
| Paul Ellis                      | (Appointed 16th August 2010)                             |
| Lorraine Grice                  | (Appointed 23rd April 2014)                              |
| Geoff Jackson                   | (Appointed 26th July 2010)                               |
| Miles Peachey (Treasurer)       | (Appointed 9th December 2015)                            |
| Jenni Schumann                  | (Appointed 2nd January 2011) (Retired 29th March 2017)   |
| David Walters                   | (Appointed 4th October 2017)                             |

**Registered Office**

11 Windsor Avenue, Clitheroe, Lancashire, BB7 2QQ

**Bankers**

Yorkshire Bank (Clydesdale Bank PLC)

CAF Bank Ltd

**Accountants**

DSM Chartered Accountants, The Station House, Station Road,  
Whalley, Lancashire, BB7 9RT

The Trustees present their Annual Report and Financial Statements for the period ended 31 August 2017.

### **Annual Report - Summary Objectives**

The mission of Ribble Valley Jazz and Blues is to promote and develop the cultural, economic and social benefits of jazz & blues music to individuals and communities in the North West from its base in Clitheroe and the Ribble Valley.

This long-term goal will be achieved by: -

- creating a thriving jazz & blues community, involving both musicians and fans in planning and developing jazz & blues appreciation and participation;
- ensuring the future of jazz and blues by prioritising the involvement of young people in performing and appreciating jazz and blues music;
- facilitating the enjoyment and appreciation of jazz and blues music by providing a variety of opportunities for the performance of jazz and blues music primarily in Clitheroe & the Ribble Valley;
- encouraging the sharing of knowledge, information and skills in a stimulating and entertaining environment; and
- working collaboratively with voluntary, public and private sector organisations who have a mutual interest in promoting the cultural, economic and social assets of Clitheroe & Ribble Valley.

### **Annual Report - Constitution and Organisational Structure**

Ribble Valley Jazz & Blues (RVJ&B) is a registered charity and a company limited by guarantee, with directors of the company also being trustees of the Charity. Charitable status was sought, and obtained, to help RVJ&B fulfil its broad-based mission to further widespread interest and enthusiasm for jazz & blues music, especially by young people.

The affairs of the charity are governed by its Memorandum & Articles of Association, which specify a minimum of three operational trustee/directors. Additional directors, who must be at least 16 years old and must be members of RVJ&B, are elected by the Board of Directors or by a General Meeting of the charity's members. General Meetings of the charity's members must be held annually, the first one having been held on 18th April 2012. A pre-determined number of directors are required to retire, in rotation, before each Annual General Meeting of the charity, but these directors may be immediately re-elected by the Meeting.

New directors are inducted into the legal structure, and the operational and financial management of RVJ&B as soon as possible after their appointment. Other training is offered to directors as the need arises. Meetings of the Board of Directors normally take place every two months, or more frequently if required. These Board meetings maintain oversight of the charity's business and strategy, activities is handled by an executive committee that meets monthly. In addition, separate sub-committees handle the organisation of the annual Jazz Festival and the promotion of the regular monthly gigs.

### **Summary of activities for 2016/17**

At the first meeting of the Board of Directors, it was decided that there would be no post of Company Secretary, thus all directors are jointly responsible for submitting correct Company reports. One of the directors is assigned the task of recording the proceedings of the Board meetings and maintaining the Minutes book. While all directors are jointly responsible for the charity's finances, the task of detailed oversight is assigned to a Treasurer, who must be a director. Further professional advice on the legal or financial aspects of the charity's operations is sought where required. RVJ&B has a reserves policy that requires a financial reserve to be held in deposit, sufficient to cover emergency expenditure that might arise, currently set at £3,000. This, together with typical reserves in the current account, would normally be at a level of approximately one third of the charity's annual financial turnover. There have been regular annual surpluses in company finances in the last few years, but the impressive increases in activities and turnover mean that current reserves are below this level. The Directors continue to seek grant and sponsorship income build the company reserves and help ensure long-term sustainability.

The Company has a number of formal written policies and procedures, covering such issues as Health and Safety, and Safeguarding. These policies and procedures are to be reviewed regularly, approximately annually. Further policies and procedures are currently being written up, such as that on Data Protection, to formalize existing Company practice.

The Grand Theatre (a charity) and The Atrium Cafe Bar (a local authority facility) are the two main venues for most RVJ&B activities. We are very fortunate not only in having these two high quality venues available, but also the excellent support of their staff. Additional venues are used for the Annual Jazz Festival, which is held over the May Day Bank Holiday weekend.

During the last year, RVJ&B has continued to build its portfolio of regular concerts, workshops, festivals and other events. A summary of the activities during the year are given in Appendix A, and the plans for the next year are summarised in Appendix B. The Directors are pleased that RVJ&B continues to meet its charitable objectives, not only through a commitment to regular concerts, workshops, festivals and other events, but increasingly through collaboration with other young people, which has been improved through the success of its educational activities and the two community bands.

### **Annual Report - Financial Review**

The Charity incorporated into a Company Limited by Guarantee on the 26 July 2010. The company has applied appropriate financial management control over its activities throughout the period.

Expenditure in the period was £101,021 (2016 - £78,579). Expenditure includes event costs and marketing of the events together with management costs.

The result for the period is on page 7 and shows net outgoing resources of £6,652 (2016 - net incoming £4,758).

No funds were dispersed during the period (2016 - £500).

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2017**  
**Trustees' Annual Report (continued)**

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**Political and charitable donations**

The Company (also the Charity) made no political donations during the period (2016 - £Nil).  
The Company made no charitable donations during the period (2016 - £500).  
See Note 4 - 'Notes to the financial statements'.

**Insurance**

During the year the Company (also the Charity) made payments for insurance of trustees and directors against liabilities arising as a result of the activities and decisions carried out on behalf of

**Council of Management**

|                                 |  |
|---------------------------------|--|
| Sue Bradley                     | (Appointed 23rd April 2014)                              |
| Alfred Cerezo (Board Secretary) | (Appointed 16th August 2010) (Retired 4th December 2017) |
| Matt Collinge                   | (Appointed 2nd January 2011) (Retired 11th October 2017) |
| Paul Ellis                      | (Appointed 16th August 2010)                             |
| Lorraine Grice                  | (Appointed 23rd April 2014)                              |
| Geoff Jackson                   | (Appointed 26th July 2010)                               |
| Miles Peachey (Treasurer)       | (Appointed 9th December 2015)                            |
| Jenni Schumann                  | (Appointed 2nd January 2011) (Retired 29th March 2017)   |
| David Walters                   | (Appointed 4th October 2017)                             |

Each member of the Council of Management is personally liable for an amount not exceeding £10 in the event of the winding up of the organisation, in accordance with the Company's Memorandum of Association.

**Responsibilities of the Council of Management**

As Trustees and Directors, the Council of Management is required by charity and company laws to prepare financial statements for each financial period which give a true and fair view of the state of affairs for the Company (also the Charity) and of the surplus or deficit for that period.

In preparing those financial statements, the Council of Management is required to :

- select suitable accounting policies and apply them consistently ;
- make judgements and estimates that are reasonable and prudent ;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2017**  
**Trustees' Annual Report (continued)**

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The Council of Management is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time, the financial position of the Company and ensuring that the financial statements comply with the relevant Companies and Charities Acts. It is also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Tax Status**

The Company is a Registered Charity and qualifies for corporation tax exemption.

**Auditors**

Exemption from audit for the period ended 31 August 2017 is claimed on page 9.

By order of the Council of Management :

Mr. G Jackson  
**Director and Trustee**

Mr M Peachey  
**Director/ Trustee/ Treasurer**

**Date:**

**Date:**

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2017**  
**Statement of Surplus and Deficit**

|  | <i>Note</i> | <u>2017</u><br>£           | <u>2016</u><br>£            |
|--|-------------|----------------------------|-----------------------------|
| <b>Incoming Resources</b>              |             |                            |                             |
| Event Revenue (Including Grant Income) |             | 80,972                     | 68,009                      |
| Raffles                                |             | 1,090                      | 984                         |
| Membership Fees                        |             | 1,345                      | 1,165                       |
| Donations                              |             | 1,717                      | 368                         |
| Educational Activities                 |             | 7,747                      | 12,075                      |
| Misc Income                            |             | 1,499                      | 736                         |
| Bank Interest Receivable               |             | -                          | -                           |
| <b>Total Incoming Resources</b>        |             | <b><u>94,369</u></b>       | <b><u>83,337</u></b>        |
| <b>Resources Expended</b>              |             |                            |                             |
| Direct Charity Expenses                | 2           | 96,574                     | 74,858                      |
| Management & Administration            | 3           | 4,447                      | 3,623                       |
| Depreciation                           |             | -                          | 99                          |
| <b>Total Resources Expended</b>        |             | <b><u>101,021</u></b>      | <b><u>78,579</u></b>        |
| <b>Net Surplus/(Deficit)</b>           |             | <b><u>(6,652)</u></b>      | <b><u>4,758</u></b>         |
| Fund Balances Brought Forward          |             | 14,161                     | 9,903                       |
| <b>Dispersed Fund balances (-)</b>     | 4           | -                          | (500)                       |
| <b>Fund Balances Carried Forward</b>   |             | <b><u><u>7,509</u></u></b> | <b><u><u>14,161</u></u></b> |

The notes on pages 10 to 12 form part of these accounts.

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2017**  
**Balance Sheet at 31 August 2015**

Company Registration No. 07325147  
Registered Charity No. 1138083

|                                       | <i>Note</i> | <u>2017</u>   |                     | <u>2016</u>          |   |
|---------------------------------------|-------------|---------------|---------------------|----------------------|---|
|                                       |             | £             | £                   | £                    | £ |
| <b>Fixed Assets</b>                   | <i>8</i>    |               | -                   |                      | - |
| <b>Current Assets</b>                 |             |               |                     |                      |   |
| Debtors                               | <i>9</i>    | 10,150        |                     | 3,915                |   |
| Grants                                |             | -             |                     | -                    |   |
| Cash at bank                          |             | 4,257         |                     | 10,708               |   |
|                                       |             | <u>14,407</u> |                     | <u>14,623</u>        |   |
| <b>Current Liabilities</b>            |             |               |                     |                      |   |
| Amounts falling due within one year   | <i>10</i>   | 6,898         |                     | 462                  |   |
| <b>Net current assets</b>             |             |               | <u>7,509</u>        | <u>14,161</u>        |   |
| Total assets less current liabilities |             |               | <u>7,509</u>        | <u>14,161</u>        |   |
| Long Term Liabilities                 |             |               | -                   |                      | - |
| <b>Net Assets</b>                     |             |               | <u><u>7,509</u></u> | <u><u>14,161</u></u> |   |
| <b>Funds</b>                          |             |               |                     |                      |   |
| Unrestricted Reserves                 | <i>12</i>   |               | <u><u>7,509</u></u> | <u><u>9,903</u></u>  |   |
|                                       |             |               | -                   |                      |   |

The notes on pages 10 to 12 form part of these accounts.

The Balance Sheet is continued onto the next page.

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2017**  
**Balance Sheet at 31 August 2017 Continued....**

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For the period ended 31 August 2017 the company was entitled to exemption from audit under section 477(1) of the Companies Act 2006; and no notice has been deposited under s476(1) requesting an audit.

The directors acknowledge their responsibility for ensuring the company keeps accounting records which comply with section 386 of the Act and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the year and of its profit or loss for the financial year in accordance with the requirements of section 394 and which otherwise comply with the Companies Act 2006, so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions of the Companies Act 2006 relating to companies subject to the small companies regime.

Approved by the Directors (also Trustees) on .

Mr. G Jackson  
**Director and Trustee**

Mr M Peachey  
**Director/ Trustee/ Treasurer**

**Date:**

**Date:**

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2017**  
**Notes to the financial statements**

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**1. Accounting policies - basis of accounting**

The financial statements have been prepared under the historical cost convention and are in accordance with applicable accounting standards.

|                                      | <u>2017</u>          | <u>2016</u>          |
|--------------------------------------|----------------------|----------------------|
|                                      | £                    | £                    |
| <b>2. Direct Charity Expenditure</b> |                      |                      |
| Hire of Bands                        | 51,420               | 32,700               |
| Event Costs                          | 15,612               | 15,157               |
| Marketing & advertising              | 18,310               | 15,173               |
| Educational Activity Costs           | 10,929               | 11,827               |
| Equipment, Repairs and Renewals      | 303                  | -                    |
|                                      | <u><b>96,574</b></u> | <u><b>74,858</b></u> |

**3. Management & Administration**

|                     |                     |                     |
|---------------------|---------------------|---------------------|
| Post and Stationery | 104                 | 400                 |
| Insurance           | 308                 | 296                 |
| Sundries            | 2,067               | 833                 |
| Conference          | -                   | -                   |
| Website             | 1,000               | 1,000               |
| Sponsorship         | -                   | -                   |
| HR & Compliance     | 91                  | 28                  |
| Professional fees   | 150                 | 225                 |
| Accountancy         | 726                 | 840                 |
|                     | <u><b>4,447</b></u> | <u><b>3,623</b></u> |

**4. Dispersed Funds**

|  |          |                   |
|--|----------|-------------------|
| Funds dispersed to charity organisations | <u>-</u> | <u><b>500</b></u> |
|--|----------|-------------------|

This year, no funds were dispersed to charitable organisations.  
However, in 2016, funds were dispersed to Ribble Valley FM C.I.C which amounted to £500.

**5. Employees**

There were no employees during the period (2016 - nil).

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2017**  
**Notes to the financial statements**  
**(continued)**

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**6. Taxation**

No taxation liability has been provided in the financial statements as, being a Registered Charity, Ribble Valley Jazz & Blues Limited is exempt from taxation in accordance with Section 505 of the Income and Corporation Taxes Act 1988.

**7. Council of Management's emoluments**

No member of the Council of Management received remuneration during the year (2016 - £nil ). Members were reimbursed for out of pocket expenses incurred on Company business.

|                              | <u>2017</u>        | <u>2016</u>        |
|------------------------------|--------------------|--------------------|
|                              | £                  | £                  |
| <b>8. Fixed Assets - NBV</b> |                    |                    |
| Plant & Machinery - Cost     | 3,046              | 3,046              |
| B/Fwd                        |                    |                    |
| Additions                    |                    |                    |
| C/Fwd                        | 3,046              | 3,046              |
| Plant & Machinery - Dep'n    | 3,046              | 2,947              |
| Depreciation B/Fwd           |                    |                    |
| Charge for the year          | -                  | 99                 |
| Depreciation C/Fwd           | 3,046              | 3,046              |
|                              | -----              | -----              |
| Net Book Value               | <u>          -</u> | <u>          -</u> |

**9. Debtors**

|               |               |              |
|---------------|---------------|--------------|
| Trade Debtors | 10,150        | 3,915        |
| Prepayments   | -             | -            |
|               | -----         | -----        |
|               | <u>10,150</u> | <u>3,915</u> |

**10. Current liabilities**

|                  |              |            |
|------------------|--------------|------------|
| Accrued Expenses | 5,898        | 462        |
| Loan             | 1,000        |            |
|                  | -----        | -----      |
|                  | <u>5,898</u> | <u>462</u> |

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2017**  
**Notes to the financial statements**  
**(continued)**

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**11. Liability of Members**

The Company is limited by guarantee and does not have a share capital.

Each member of the Council of Management is personally liable for an amount not exceeding £10.

|  | <u>2017</u>         | <u>2016</u>         |
|--|---------------------|---------------------|
|  | £                   | £                   |
| <b>12. Unrestricted Funds - Surplus/(Deficits)</b> |                     |                     |
| Brought Forward Reserves                           | 14,161              | 9,431               |
| Surplus/(Deficit) for the period                   | (6,652)             | 722                 |
| Dispersed Fund balances                            | -                   | (250)               |
| Surplus/(Deficit) Carried Forward                  | <u><u>7,509</u></u> | <u><u>9,903</u></u> |

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2017**  
**Examiner's unqualified report on the accounts**

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**Independent Examiner's Report to the Trustees of Ribble Valley Jazz And Blues Limited**

I report on the accounts of the Trust for the year ended 31 August 2017, which are set out on pages 1 to 12.

**Respective responsibilities of Trustees and Examiner**

The Trustees of the Charity (also Directors of the Company) are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to :

- examine the accounts under section 145 of the Charities Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145 (5)(b) of the Charities Act) : and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below:

**Independent Examiners statement**

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with section 130 of the Act;
- to prepare the accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Name : Miss A Watson**

Qualifications : ACA, ATII

Address : DSM Chartered Accountants, The Station House, Station Road, Whalley, BB7 9RT

Date :

## **Ribble Valley Jazz And Blues Limited**

**Financial Statements for the Year Ended 31 August 2017**

### **Appendix A**

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This year marked the 10<sup>th</sup> anniversary since the formation of RVJ&B as a community organisation, and in that time the group and later the Company and Charity has grown to be a significant organisation, with an impressive range of activities. In 2016/17, RVJ&B built on past successes with a new event held in Preston in March as part of the partnership with the University of Central Lancashire. Called the “Preston Jam” it featured a week of musical improvisation at different venues around the city, an academic symposium on “Music and Freedom” and culminated in a evening gig featuring London-based all-women octet Nerija, and multi-award-winning saxophonist Soweto Kinch.

Support from the University of Central Lancashire and Arts Council England, as well as continued support from local councils and many businesses, cafés, pubs and restaurants in the area made the 8th Annual Jazz Festival bigger and better than ever. Estimated audiences of over 8000 came from far and wide to hear a total 500 musicians performing in over 80 gigs within Clitheroe and surrounding villages, including the programme of outdoor free events. The usual programme of gigs over the Mayday Bank Holiday weekend, together with excellent pre- and post-Fest gigs, saw international artists (e.g. US-based saxophonist Seamus Blake and Canadian trumpeter Jay Phelps) as well as UK acts with world-wide reputations (including Jazz Jamaica, Yolanda Brown, Jeremy Sassoon and Norma Winstone). There was also a focus on young musicians. Our Band-in-Residence for 2017 was the quintet Jam Experiment, with BBC Young Jazz Musician 2014, saxophonist Alex Bone. Also featured was Alexandra Ridout (BBC Young Jazz Musician 2016) with her Quintet. For the first time, the Festival included workshops for the very young, organised in collaboration with Brighter Sounds.

There has been the usual programme of monthly gigs at the Atrium Café over the year, featuring a diverse range of regional and national performers. Both this and the Festival have been supported by Jazz North under their NorthernLine initiative. Regular monthly jazz music events by local and regional acts have continued at both the Shireburn Arms in Hurst Green and the Spread Eagle in Sawley, and more recently at the Emporium, Clitheroe. In a new initiative during 2017, monthly Jazz Jam sessions now take place at Holmes Mill, part of a major new retail enterprise in Clitheroe. The two RVJ&B community bands – Ribble Valley Jazz Collective and BluFunk Syndicate – have continued to rehearse and play gigs throughout the year, including a joint event at The Grand. The BluFunk Syndicate also supported Riot Jazz during the 2017 Festival.

Unfortunately, despite the artistic successes during the year, ticket sales through the year have been somewhat disappointing, especially for the Festival, which has led to a deficit over the year of £6,652. The Board are actively addressing the financial issue, by seeking additional sources of funding as well as increasing the efforts to promote the monthly gigs.

In summary, 2016/17 has been a great success in musical terms and also in terms of our increased level of participation in jazz for musicians and audiences, one of RVJ&B's main objectives. Our membership continues to grow too, with a new record of 162 members reached. We are grateful to all of our supporters who have helped throughout the year: members, volunteers, grant funders, corporate sponsors and advertisers, and all our venues, in particular the Atrium Café and The Grand where most gigs take place and whose staff are central to our programme of events. Thanks also to Jazz North, NORVOL and the Jazz Promotion Network for their help and support. The Board is particularly indebted to our dedicated graphic designer, John Flanagan, whose inspired high-quality print and on-line material plays a crucial part in the promotion of RVJ&B events.

## Ribble Valley Jazz And Blues Limited

Financial Statements for the Year Ended 31 August 2017

### Appendix B

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RVJ&B will continue an ambitious programme of charitable arts-based jazz and blues activities through the next year, prioritising these areas of activity:

- regular concerts at The Atrium and The Grand;
- an Annual Jazz Festival from 3<sup>rd</sup> - 7<sup>th</sup> May;
- a programme of performances by both community bands;
- increased performances and participation by young people;
- increased diversity among musicians and audience as well as within RVJ&B;
- increased education activities such as workshops and jazz jams;
- increased jazz performances in villages around the Ribble Valley.

The annual Jazz Festival has become firmly established with an increasing following of regular attendees. With the aim of reversing last year's loss, headliners for 2018 include the well-known female vocalist Clare Teal and popular UK jazz artists Alan Barnes and Dave Newton. In addition, the international scope of the Festival is enhanced with Norwegian musician, pianist, composer and producer Bugge Wesseltoft. As in past years, the Festival will be supported, by a grant from Arts Council England, and by our partners the University of Central Lancashire. However we are also pleased to have a new private sector partnership with Holmes Mill, Clitheroe, who will be sponsoring the free bandstand events on Sunday and Monday, which are always popular with locals and visitors alike. It is unlikely that presenting a minority art-form like jazz within a rural setting will ever be possible without significant grant and sponsorship income, so we are very grateful to our partners for their support. Further funding from a variety of trusts and sponsors is actively being sought, not only for the 2018 Festival but also for RVJ&B future educational activities and musical events.

The Board of RVJ&B has always supported young audiences and musicians, who are the future of jazz. Recognising this commitment, RVJ&B has been selected by Jazz North to become part of a 12-month project called *Alt Shift J* involving 3 other northern partners from Cleveleys, Middlesbrough and Penrith aimed at promoting the development of younger jazz audiences. Workshops for young musicians will continue to be a part of the Jazz Festivals, including those dedicated to the very young – a new feature in 2017. In the future, RVJ&B would like to extend these to regular monthly workshops for young musicians – in parallel with the current programme attended by adults – and to work in partnership with local schools. The Board also recognises that diversity, in both musicians and audiences, is an important issue for the future of jazz, and has recently formulated a specific Diversity Policy. Programming of previous Jazz Festivals has deliberately featured women jazz musicians prominently, as well as highlighting BAME musicians and this continues in 2018 (Camilla George, Denys Baptiste). RVJ&B will be working with community partners to allow featuring of disabled performers within the Festival, and promoting attendance by local minority, disabled and financially disadvantaged groups.

The RVJ&B regular monthly gigs form a backbone of musical events to sustain the core of local members and supporters. Attempts continue to improve the promotion of these events, and so improve audience numbers. It is hoped that increased income would allow more high-profile acts to be featured. Among other initiatives, it was decided to separate online Festival promotion into a separate website ([www.rvjazzfestival.co.uk](http://www.rvjazzfestival.co.uk)) so that monthly events maintained a higher profile on the original ([www.rvjazzandblues.co.uk](http://www.rvjazzandblues.co.uk)) site. Monthly jazz events at two local village pubs (Shireburn Arms in Hurst Green and the Spread Eagle in Sawley) are being supplemented by events at the Emporium, Clitheroe and regular jazz jam sessions at Holmes Mill. In addition, the two community bands will be giving a number of performances throughout the Ribble Valley, and it is hoped that funding can be found to arrange an official 'tour' of the local villages in conjunction with the 10<sup>th</sup> Ribble Valley Jazz Festival in 2019.

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2017**  
**Appendix C**

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The Board is very pleased with what has been achieved over the first 10 years of RVJ&B, but recognises that sustainability remains a critical issue. Steps are being taken to broaden the base of sponsors and grant-giving bodies that support RVJ&B so that events such as the annual Festival are not overly reliant on a single source of funding. It will also be important to build on capital reserves to give confidence in event planning. Personnel is also an issue for maintaining and building on the current activities, and in partnership with other regional jazz hubs the Board will investigate how best to make the transition from being run wholly by volunteers. In seeking to becoming a more self-sustaining organisation, RVJ&B has agreed to undertake completion of Arts Council England's self evaluation programme, which involves undertaking a full analysis of all organisational and programming activity. In addition, RVJ&B has applied to NORVOL, (Northern Voluntary Organisations Promoters) for inclusion in a proposed application to the Arts Council for funding an intern programme.

Despite the significant changes needed in the management of RVJ&B over the next 1-2 years, the Board is confident that as an arts-based community organisation it can build on the successes of the last 10 years.